



IEEE
SFIT STUDENT BRANCH



St. Francis Institute of Technology

IEEE SFIT Student Branch

Title: IEEE Session – “Debugging Your Communication Skills”

Dates: 11/03/26

Time: 3:00 PM-5:00 PM

Venue: 618

A. Description:

The session “Debugging Your Communication Skills” was organized by the IEEE and WIE SFIT Student Branch as an interactive offline session aimed at improving students’ communication abilities for academic, technical, and professional environments.

The session was conducted by Ishita Dcosta (B.E. Computer Engineering), who guided participants through practical strategies to improve both verbal and non-verbal communication.

The session began with an introduction explaining why communication plays a critical role in interviews and professional interactions. It was highlighted that first impressions are formed within seconds and that employers evaluate not only what a candidate says but also how confidently and clearly they communicate their ideas.

The first segment focused on Verbal Communication, where participants learned the importance of speaking clearly, maintaining a steady pace, and structuring answers effectively. Students were also introduced to structured answering techniques such as the STAR method, which helps present responses in a clear and organized manner. The speaker also emphasized avoiding filler words such as “um”, “like”, and “you know” and encouraged concise yet complete answers.

The second segment covered Non-Verbal Communication, highlighting the importance of body language in professional settings. Students learned about maintaining proper eye contact, sitting with a confident posture, using natural hand gestures, and smiling to show engagement. The speaker emphasized that body language often communicates confidence even before words are spoken.

The session also included guidance on preparing before interviews. Students were advised to research the company and role beforehand, review their own knowledge and experiences, practice common interview questions, and record themselves or practice with peers to improve clarity and confidence.

Finally, the session concluded with quick interview tips, including pausing briefly before answering questions, listening carefully to understand what is being asked, keeping responses focused, and ending answers confidently. These techniques help candidates appear composed, professional, and well-prepared during interviews.



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The session ended with an interactive discussion and feedback segment where participants shared their learning experiences and reflected on the importance of developing strong communication skills for their future careers.

B. Images



C. Attendance

Total no. of participants: 46

EXTC: 38

INFT: 4

MECH: 0

ECS: 0

CMPN: 3

ELEC: 0

AIML: 1

FE: 0



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D. Letter of Appreciation



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Date: 11-03-2026

To,

Miss. Ishita Dcosta

St. Francis Institute Of Technology

Subject: Letter of Appreciation for ‘Debugging Your Communication Skills’ workshop.

On behalf of IEEE X WIE SFIT, we extend our sincere gratitude for delivering such an insightful and engaging workshop on technical communication - “Debugging Your Communication Skills”.

Your session provided a clear and engaging overview of the importance of technical communication in professional and academic environments. By explaining key concepts and best practices, you helped participants understand how effective communication plays a crucial role in presenting technical information clearly and professionally.

The practical activities and examples shared during the session were especially valuable, as they gave attendees the opportunity to apply what they learned and improve their ability to structure and present technical content effectively.

We truly appreciate the time, effort, and expertise you dedicated to conducting this workshop. Your ability to simplify important concepts and encourage active participation made the session both informative and impactful. We look forward to future opportunities to learn from your experience and collaborate again.

Thanking you,

Dr. Deepak Jayaswal
Principal, SFIT

Bro. Shantilal Kujur
Director, SFIT



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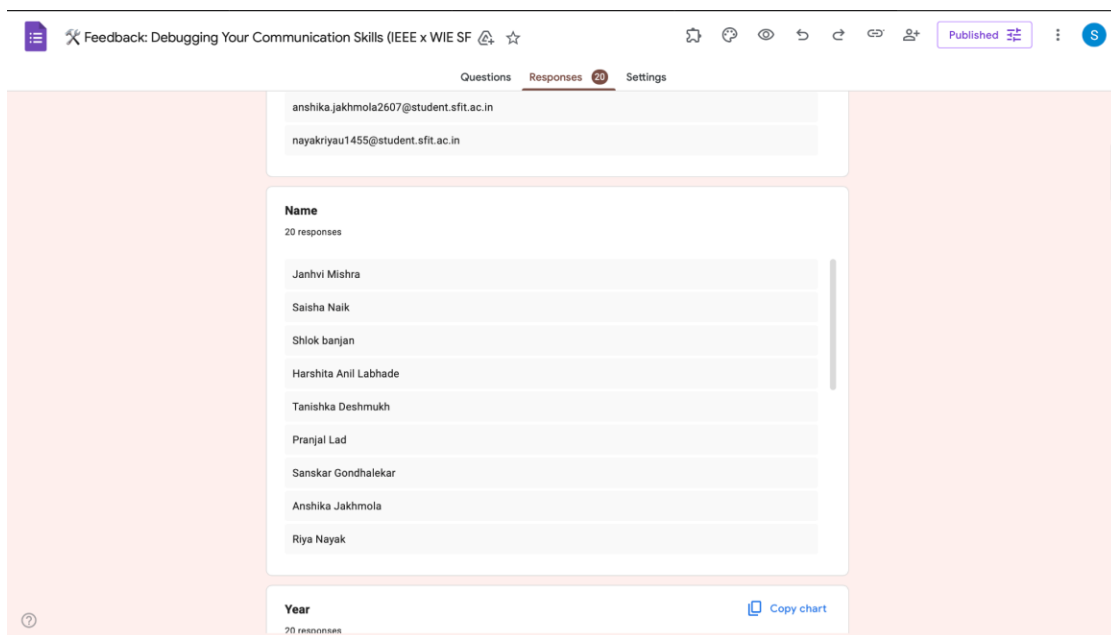
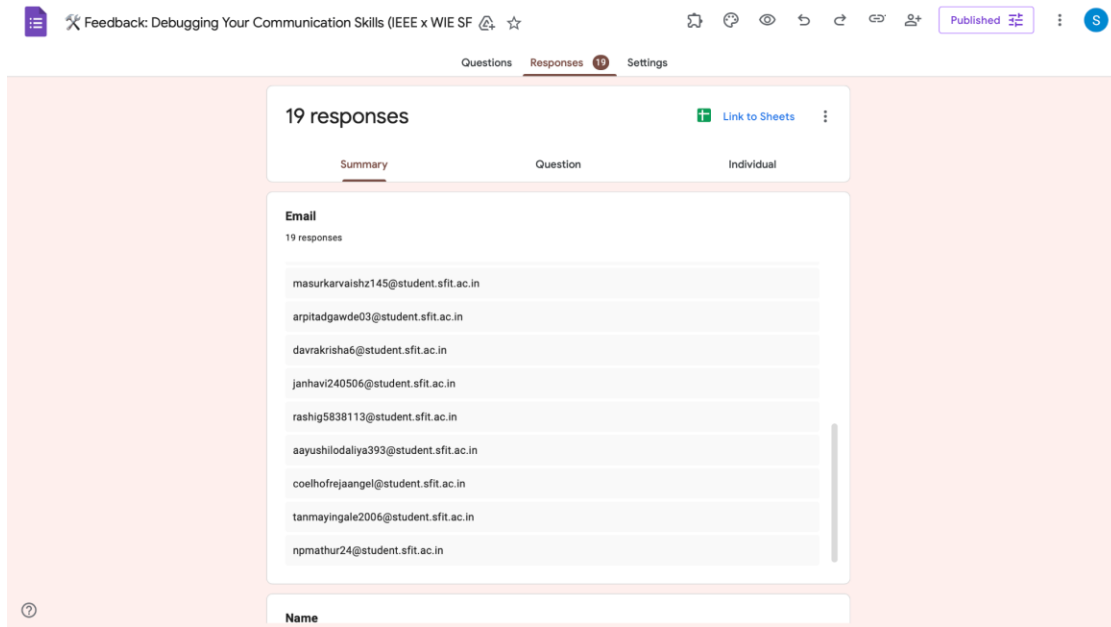


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E. Feedback of participants:





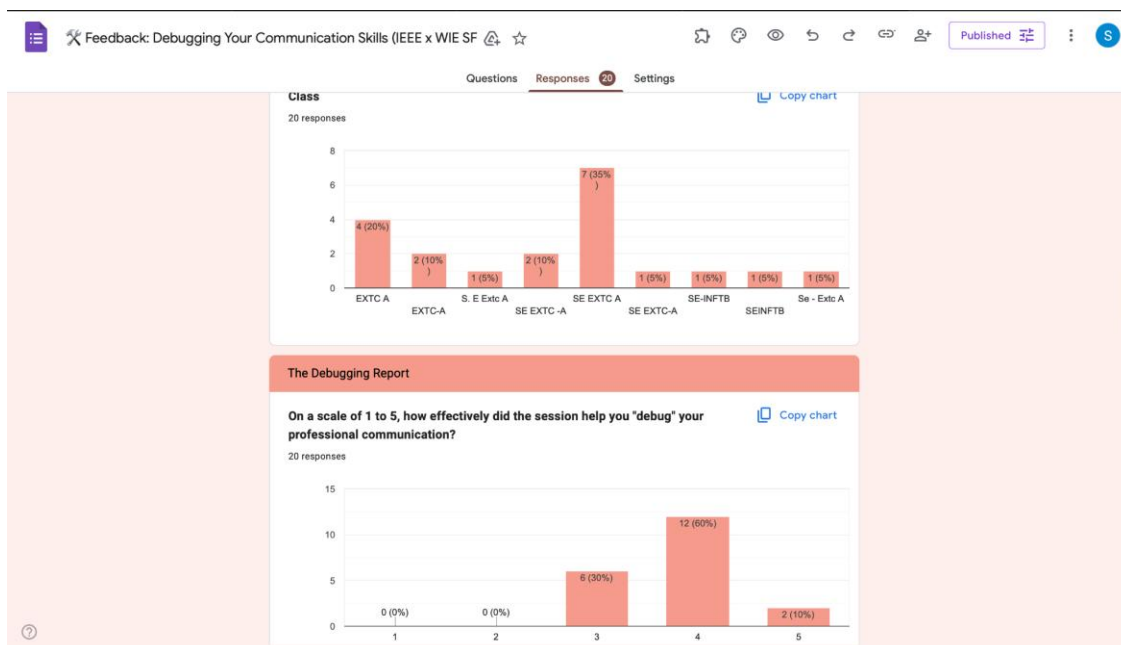
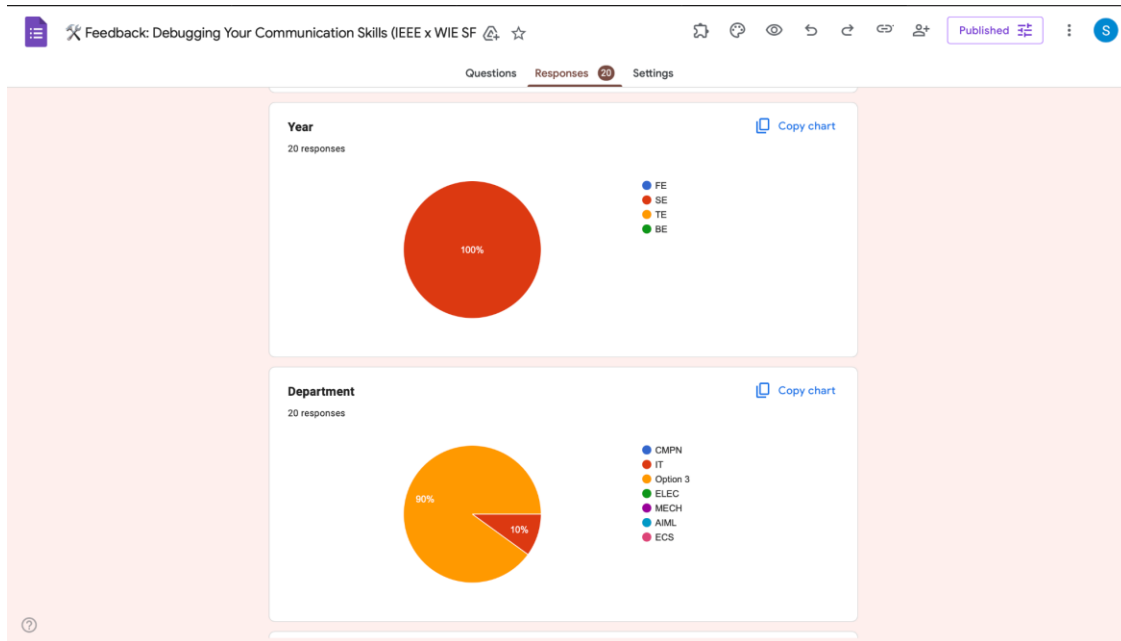
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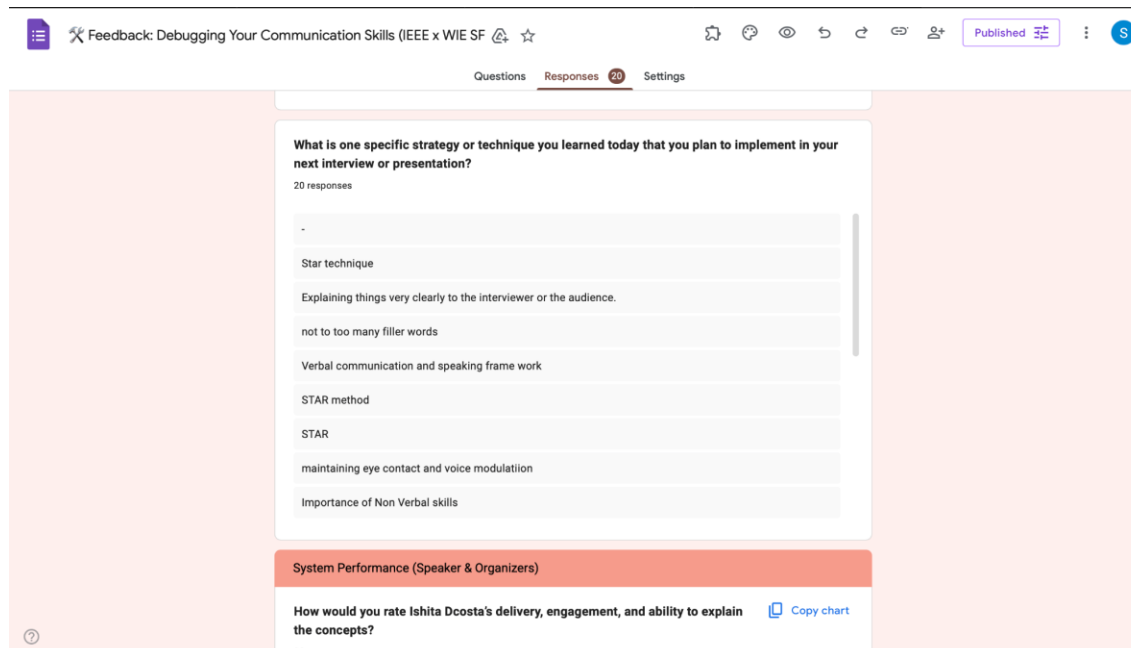
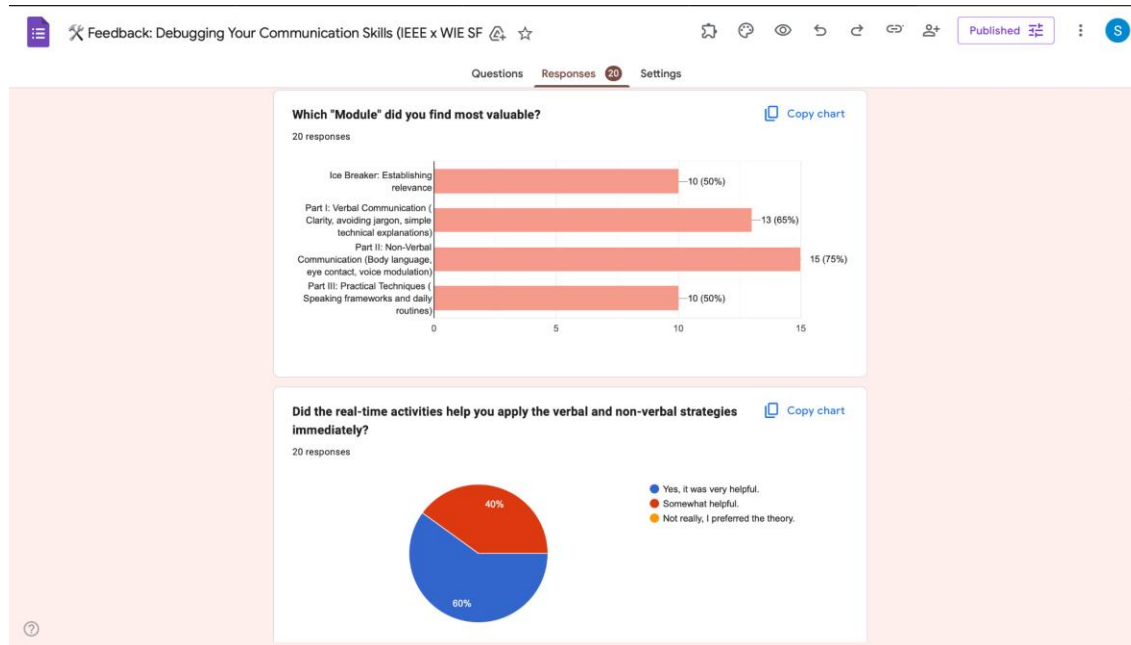
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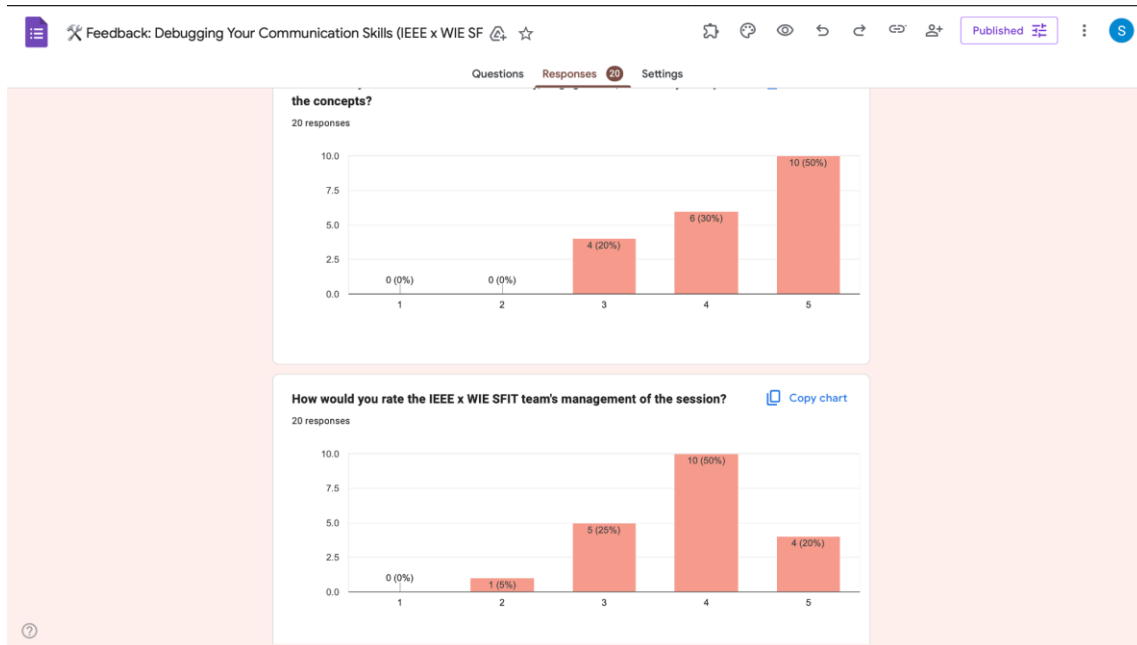
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Feedback: Debugging Your Communication Skills (IEEE x WIE SF) ☆

Questions Responses **20** Settings

Any other comments, shoutouts, or suggestions?
20 responses

Not sure

N/A

Niceee 🌟

atmosphere should be very professional and serious so that everyone else pay more attention

None

Shoutout to Ishita and IEEE team

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Feedback: Debugging Your Communication Skills (IEEE x WIE SFIT) ☆

Questions Responses 20 Settings

Which other "soft-ware" or professional skills would you like IEEE x WIE SFIT to cover in future workshops?

20 responses

-
- No idea
- Na
- GitHub, Flutter
- none
- About placement and internship
- web development
- Not sure
- Any other comments, shoutouts, or suggestions?

20 responses

Ms. Saloni Agrahari
General Secretary, WIE

Dr. Mrinmoyee Mukherjee
Co-Convener, IEEE

Ms. Valentina Rani
Convener, IEEE

Ms. Amrita Mathur
Convener-TCLC

Dr. Bidisha Roy
Dean Academics

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